

# Amendment to the Sales Contract

## Add Purchaser or Remove Purchaser



Allow 48 hours for processing. Email form to [atlanta.amendment@sageacq.com](mailto:atlanta.amendment@sageacq.com); approved copies will be emailed to both the agent and closing agent.

Case Number: \_\_\_\_\_ Selling Agent: \_\_\_\_\_

Agent Email Address: \_\_\_\_\_ Agent Phone: \_\_\_\_\_

Property Address: \_\_\_\_\_

The Purchaser(s) of the above property would like to ADD or REMOVE Purchaser from the Sales Contract. A separate amendment must be submitted for each additional Purchaser.

**Line 2 to read:** \_\_\_\_\_

**“ADD” Purchaser:**

- An additional Owner Occupant [must fill out the Owner Occupant Certification, HUD 9548D (1/98)]
- Adding to lines 1 & 13 (when not taking title, SS# required)
- A Purchaser that will not be living in the property (added for financial reasons only). Adding to lines 1,2 & 13 (when taking title, SS# required)
- An additional Investor
- A Business Name

Name (print): _____ Purchaser Signature: _____ Social Security # or FIN/EIN #: _____ <i>For business entities, attach proof of legal signing authority, i.e., Articles of Incorporation (required).</i>
--

**“REMOVE” Purchaser:**

- Remove the following individual from the Sales Contract. [Purchaser whose Social Security number was used on the bid **may not** be removed from the Sales Contract if they were the **only** Purchaser used to place the bid.] Remove from lines 1, 2 & 13.
- Remain on title; no longer taking part in financing. Remove from lines 1 & 13.

Name (print): _____ Purchaser Signature: _____ Social Security # or FIN/EIN #: _____ <i>For business entities, attach proof of legal signing authority, i.e., Articles of Incorporation (required).</i>
--

**This amendment is not valid unless approved in writing and signed by Seller, Purchaser(s) and Selling Agent.**

Purchaser's Name (print)	Purchaser(s) Signature	Date
Purchaser's Name (print)	Purchaser(s) Signature	Date
Selling Agent Name (print)	Selling Agent Signature	Date

**APPROVED**

**DENIED**

HUD Authorized Agent \_\_\_\_\_ Date \_\_\_\_\_