

# Amendment to the Sales Contract

## Add Purchaser or Remove Purchaser



Allow 72 hours for processing. Email form to [philadelphia.amendment@sageacq.com](mailto:philadelphia.amendment@sageacq.com); approved copies will be emailed to both the agent and closing agent.

Case Number: \_\_\_\_\_ Property Address: \_\_\_\_\_

The purchaser(s) of the above property would like to ADD or REMOVE Purchaser from the Sales Contract.

Line 2 to read: \_\_\_\_\_

**“ADD” Purchaser:**

- An additional Owner Occupant [must fill out the Owner Occupant Certification, HUD 9548D (1/98)]
- An additional Investor       A business name

Name(s) (print): \_\_\_\_\_

Purchaser(s) Address: \_\_\_\_\_

Purchaser(s) Email: \_\_\_\_\_ Purchaser(s) Phone: \_\_\_\_\_

Purchaser(s) Signature: \_\_\_\_\_

Social Security # or FIN/EIN #: \_\_\_\_\_  
*For business entities, attach proof of legal signing authority, i.e., Articles of Incorporation (required).*

**“REMOVE” Purchaser:**

- Remove the following individual from the Sales Contract. [Purchaser whose Social Security number was used on the bid **may not** be removed from the Sales Contract if they were the **only** purchaser used to place the bid.]  
Remove from lines 1, 2 & 13.
- Remain on title; no longer taking part in financing. Remove from lines 1 & 13.

Name (print): \_\_\_\_\_

Purchaser Signature: \_\_\_\_\_

Social Security # or FIN/EIN #: \_\_\_\_\_  
*For business entities, attach proof of legal signing authority, i.e., Articles of Incorporation (required).*

**This amendment is not valid unless approved in writing and signed by Seller, Purchaser(s) and Selling Agent.**

Purchaser's Name (print)	Purchaser Signature	Date
Purchaser's Name (print)	Purchaser Signature	Date
Selling Agent Name (print)	Selling Agent Signature	Date

Sage Approver: \_\_\_\_\_ Date \_\_\_\_\_  **APPROVED**  **DENIED**

Contract Amendment No. \_\_\_\_\_